

University Preparation School at CSU Channel Islands
1099 Bedford Drive, Camarillo, CA 93010

Minutes for the Meeting held on Friday, February 24, 2023
Virtual Via ZOOM

Opening Procedures

- A. **Call to Order:** The regular meeting of the Board of Directors of the University Preparation School at CSU Channel Islands was called to order by Jessica Lavariega Monforti at 1: 30

- B. **Adoption of the Agenda**

Moved by Brian Sevier Seconded by Veronica Rauschenberger

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Melinda Brookshire				x
Regina Carver	x			
Marlo Hartsuyker				x
Jessica Lavariega Monforti	x			
Veronica Rauschenberger	x			
Brian Sevier	x			
Jesús Torres	x			
Lindsay Walker				x

- C. **Pledge of Allegiance-** Led by Charmon Evans

- D. **Roll Call** **Present** **Absent**
Board Members

Jeanne Adams	_____	_____
Melinda Brookshire	<u> x </u>	_____
Regina Carver	<u> x </u>	_____
Marlo Hartsuyker	<u> x </u>	_____
Jessica Lavariega Monforti	<u> x </u>	_____
Veronica Rauschenberger	<u> x </u>	_____
Brian Sevier	<u> x </u>	_____
Jesús Torres	<u> x </u>	_____
Lindsay Walker	<u> x </u>	_____

Administration

Charmon Evans	<u> x </u>	_____
Echo Reves	<u> x </u>	_____
Veronica Solorzano	_____	_____

- F. Public Comments – This is a chance for any members of the public in attendance to speak to the Board on items not included on the agenda. Board members are limited in their response pursuant to the Brown Act requirements.**

If you would like to make a public comment, you will need to raise your hand in zoom. You then will be called on by the board president.

NONE

G. Directors' Reports

Charmon-Parent teacher conferences are done today, students have been getting out of school at 12:15. A lot of schedule changes to the schedule due to weather. Tomorrow at Applebee's pancake breakfast put on by the early year's teachers. Tickets are available at the door. We just had something exciting just happened...Catalina Field Trip, group of seventy-nine. Sixteen chaperones it is typically a three-day event, due to whether we had to come home a day early. Incredible experiences for the students. Packed full of fun activities. An amazing fieldtrip. Parents felt so blessed to be a part of this community. Visit our Facebook page to see many pictures of the field trip. Veronica-behind the scenes, trying to organize the event. It was a wonderful experience for all the students. It is an incredibly unique and memorable trip.

H. Board Reports, Correspondence, and Communications

None

I. Advisory and Auxiliary Reports

1. School Site Council

SSC met and went over midyear LCAP review. Policy review and Safety Plan

2. ELAC

No meeting this week

3. Parent, Teacher, Student Association

II. Regular Session

A. Consent Agenda

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. Minutes of the February 24, 2023, Regular Board Meeting

2. New hires for the 2022-2023 school year

Moved by Mindy Brookshire Seconded by Regina Carver

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Melinda Brookshire	x			
Regina Carver	x			
Marlo Hartsuyker				x
Jessica Lavariega Monforti	x			
Veronica Rauschenberger	x			
Brian Sevier	x			
Jesús Torres				
Lindsay Walker	x			

B. Items for Action, Discussion and or Information

1. Topic/Agenda Item: Review and approval of the January Financials for UPCS

Personnel Involved: Lisa Boulos

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the January Financials for UPCS. Lisa went over the financials and explained backup for new members. A brief discussion followed.

Moved by Veronica Rauschenberger Seconded by Brian Sevier

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Melinda Brookshire	x			
Regina Carver	x			
Marlo Hartsuyker				x
Jessica Lavariega Monforti	x			
Veronica Rauschenberger	x			
Brian Sevier	x			
Jesús Torres	x			
Lindsay Walker	x			

2. **Topic/Agenda Item: Review and Approval of the Second Interim**

Personnel Involved: Lisa Boulos/Charmon Evans

Fiscal Implications:

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the Second Interim. Lisa went over the Second Interim she stated that it is the same information as financials, just a different format.

Moved by *Veronica Rausenberger* **Seconded by** *Mindy Brookshire*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Melinda Brookshire	x			
Regina Carver	x			
Marlo Hartsuyker				x
Jessica Lavariega Monforti	x			
Veronica Rauschenberger	x			
Brian Sevier	x			
Jesús Torres	x			
Lindsay Walker				x

3. **Topic/Agenda Item: Review and Approval of the 2023-2024 Safety Plan**

Personnel Involved: Charmon Evans

Fiscal Implications:

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the 2023-2024 Safety Plan. School Site Council approved the Safety Plan on February 21st. The only changes made adding funds for the Disaster Bin and looking into installing cameras on campus. We will have an all-staff active shooter training on March 17.

Moved by *Brian Sevier* **Seconded by** *Veronica Rauschenberger*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Melinda Brookshire	x			
Regina Carver	x			
Marlo Hartsuyker				x
Jessica Lavariega Monforti				x
Veronica Rauschenberger	x			
Brian Sevier	x			
Jesús Torres	x			
Lindsay Walker				x

4. **Topic/Agenda Item: Review and approval of the Parent and Family Engagement Policy #000**
Personnel Involved: Charmon Evans
Fiscal Implications:
Impact on School Mission, Vision or Goals, (If Any):
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of the Parent and Family Engagement Policy #000. School Site Council made no changes. A short discussion followed.

Moved by *Brian Sevier* **Seconded by** *Veronica Rauschenber*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Melinda Brookshire	x			
Regina Carver	x			
Marlo Hartsuyker				x
Jessica Lavariega Monforti				x
Veronica Rauschenberger	x			
Brian Sevier	x			
Jesús Torres	x			
Lindsay Walker				x

5. **Topic/Agenda Item: Mid-Year LCAP-Local Control Accountability Plan Review (2:40-2:55)**
Personnel Involved: Charmon Evans

Last year this was mandated. This year it is not. It is on the Governor's desk to mandate next year. Three goals in our LCAP.

Goal 1 Academic Success

Goal 2 Professional Development

Goal 3 Social Emotional

III. Directors Announcements/Remarks

IV. Future Agenda Items: Next Meeting, March 24, 2023-In Person New start time 1:40 D3

V. Adjournment:

DRAFT